

30 MAY 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending
26 May 1972

1. Audit of Voluntary Investment Program (VIP): Representatives of the Audit Staff commenced an audit of the VIP on 15 May. Initially they reviewed the VIP enabling documents and read the Minutes of the meetings of the Board.
2. Cost-of-Living Increase (COLI): The announcement of the forthcoming COLI in annuities has triggered a noticeable increase in requests for information and actual applications to retire. A number of the applications are from persons who had given no prior indication of intention to retire.
3. Cooperative Education:
 - a. [REDACTED] Co-op Coordinator, represented the Agency at a meeting attended by approximately 40 representatives of Federal Government agencies to consider the draft chapter on cooperative education that will become part of the Federal Personnel Manual. After considerable discussion, it was decided to publish the chapter with many

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editorial changes and leave for future discussion several basic policy questions. This will be the first time all of the regulations concerning cooperative education student administration have been brought together in one general publication.

b. The Office of Special Projects has expressed interest in the Co-op Program.

c. [REDACTED] Chief, Printing Services Division, and

[REDACTED] will be at Rochester Institute of Technology on 1 June to recruit the first two Printing Services Co-ops.

4. Security Escort Program: The Office of Security has called a temporary halt to the recruitment of Security Escorts. Recruitment will probably resume in the fall. There are now approximately 18 applicants in process--a sufficient number to meet current work load requirements.

5. Recruiter Honored: [REDACTED] Headquarters-based field recruiter, had been honored in 1967 by Bowling Green University as the outstanding Government recruiter to visit that school that year. He returned last week at the invitation of the University, along with other recipients, and received tribute "in recognition of his continued services to the Placement Office, Students and to the University." The scroll he received was signed by the President of the University.

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6. SPA Conference: [REDACTED] Staff Personnel Division,
and [REDACTED] Plans Staff, attended the Society for Personnel
Administration Conference on 25 and 26 May.

/s/ Harry B. Fisher

Harry B. Fisher
Director of Personnel

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